

**BOARD MEMBERS IN ATTENDANCE**

Board President Stephanie Knapik presiding. Board members Cynthia Heinrichs, Genevieve Mercurio, and Emmylou Grimm in attendance.

**COMMITTEE CHAIRS IN ATTENDANCE**

Christi Hebel

**ATTENDANCE**

Jodi Thomas, Shauna Young, Lorissa Kurz, Christi Hebel, Kara Middleton, Kristin Smith, Sara Nix, Emily Early, Amanda Delatorre, Laura Halverson

**CALL TO ORDER**

Board President Stephanie Knapik called the meeting to order at 7:06 PM

**APPROVALS**

1. **Budget Approval**: Board President Stephanie Knapik proposed the budget for 2024-2025 year. **Motion to approve made by Christi Hebel, seconded by Sara Nix.**
2. **Approval of Expenditures:** *Anything over $300 needs approval.*
	* Build-a-Bulldog: $3643.32
	* Two (2) Extra Rugs: $2315.66
	* Sports Facilities [sports/recess items requested by Mrs. Halverson]: $1060.10
	* [Check to] Icon Graphics [for sweatshirts]: $1565.00
	* Transportation: $424.14
	* Joann Fabrics [stuffing]: $4118.21
	* **Motion to approve made by Christi Hebel, seconded by Lorissa Kurz.**

**PRESIDENT’S REPORT**

1. Reminders:
	* Mum sale—ends this Wednesday. Pick up is scheduled 9/23.
	* Spiritwear Sale ends on 9/17. All flyers went home
	* PTO Membership is $8/family
	* Frozen Treat Fridays [ice cream sandwich and popsicles]. All ingredients will be posted. Popsicles are available for any allergies. First one is 9/20.
2. We are ordering student spiritwear shirt this week. Every student can participate in spiritwear days.

**STAFF LIAISON REPORTS**

Assistant Principal Laura Halverson thanked the PTO, parents, volunteers, and teachers for making Robert Crown what it is.

**COMMITTEE REPORTS**

1. Apex
	1. Chair: Stephanie Meyer (absent)
	2. Teachers were given a budget with last year’s Apex funds, and money went back into the classroom
2. 5th Grade Celebration
	1. Chair: Stephanie Knapik and Emmy Grimm
	2. Nothing to report
3. Bingo Night
	1. Chair: Genevive Mercurio
	2. District event in January/February
4. Birthday Books
	1. Chair: Genevive Mercurio
	2. Always need 3rd-5th grade books
5. Book Fair
	1. Chair: Christi Hebel—looking for a co-chair
	2. Fall Book Fair 9/30-10/4 [during library time]
	3. Set up on Friday, 9/27 ~1PM until after school — needs help during set up
	4. Change Wars will begin 2 weeks [9/16-9/20] before book fair [money goes back to books in classroom by grade level]
6. Family Night-Book Fair
	1. Chair: TBD
	2. Thursday night of book fair week
7. Fundraising
	1. Chair: Cynthia Heinrichs
	2. Reviewed fundraisers from early
	3. Trying to move away from restaurant nights [reserving for Middle Schools].
8. Holiday Shop
	1. Chair: Emmy Grimm
	2. Week of 12/9-12/13
	3. Still stocking up on inventory
	4. Looking for gift bags and Amazon padded envelops
9. Ice Cream Sales
	1. Chair: Laura Ensign (absent):
	2. We will always email any updates
10. Pumpkin Fest
	1. Chair: TBD
	2. Friday, October 18th from 5 – 8 PM
	3. Build-a-Bulldog [?], Teacher Raffles, and Concessions
11. Room Parents
	1. Chair: Cristi Barry (absent)
	2. Room parents will be chosen this weekend [room mom meeting TBD]
	3. There is still time to signup if you’re interested
12. Staff Appreciation Monthly/TAW
	1. Chair Cynthia Henrichs and Victoria Harms
	2. September – Stock the Fridge
	3. October – Conference Dinner
	4. November – Some kind of Grateful Theme
	5. December – Teacher Gift
	6. January – Carey McHugh will support one month
	7. Feb – Conference Dinner
	8. March – Some kind of Lucky Theme
	9. Last Day of School will be a food truck
	10. Sign Up Genius if there are needs people have opportunities to volunteer
	11. Teacher Appreciation Week in spring

**OPEN CHAIR POSITIONS**

1. Pumpkin Fest: Chair and co-chair
2. Book Fair: Christi is looking for a co-chair [Fall and Spring]
3. Family Night: Thursday of Book Fair week
4. Holiday Shop: A 3rd volunteer to help with register

**NEW BUSINESS**

No new business.

**ADJOURNMENT**

**Board President Stephanie Knapik entertained a motion to adjourn. Motion made by Christi Hebel, seconded by Sara Nix. Motion carries. Meeting adjourned at 7:50 PM.**

Minutes submitted by: Emmylou Grimm