

Robert Crown School

PTO Board Meeting Minutes

October 26th, 2022 7:00PM

BOARD MEMBERS IN ATTENDANCE

Board President Stephanie Knapik presiding. Board members Marie Meyer, Maria Pridacha-Martinez, Cynthia Heinrichs, Shannon Male.

COMMITTEE CHAIRS IN ATTENDANCE

Cara Silverman, Megan Jansen, Sara Alberchinski, Amy Schneider, Tanya Vogel

GUEST ROLL CALL

Bridgette

STAFF ROLL CALL

N/A

CALL TO ORDER

Board President Stephanie Knapik called the meeting to order at 7:02 p.m.

APPROVAL OF MINUTES

Approval of September 19th, 2022 board meeting minutes. **Motion to approve made by Cynthia Heinrichs, seconded by Marie Meyer. Motion carries.**

PRESIDENT'S REPORT

1. PBIS Assembly was awesome, kids loved it.
2. Book Fair we sold \$18,629.44
 - a. \$4,494.48 was in cash.
3. 4th grade got an extra recess and popsicles for change wars.
4. Parade time was moved from 1:40pm to 1:50pm.
 - a. AM Kinder parents check in at 9:35, party is 10-11am and party is 9:45.
 - b. PM Kinder and 1-5, 1:30 check in and parade is at 1:50 and party is 2:10-3:10.
5. Red Ribbon week is going on right now.

FINANCIALS & TREASURER REPORT

Treasurer Shannon Male: \$38,325.92 currently in bank.

APPROVAL OF EXPENDITURES

\$1,38.95 for Buona Beef for conferences. **Motion to approve by Cara Silverman, seconded by Marie Meyer. Motion carries.**

\$582.96 for Poster paper and laminate paper. **Motion to approve by Shannon Male, seconded by Marie Meyer. Motion carries.**

\$9,047.16 for Scholastic Book Fair. **Motion to approve by Cara Silverman, seconded by Megan Jansen. Motion carries.**

STAFF LIAISON REPORTS

Nothing to report.

COMMITTEE REPORTS

1. Birthday Books
 - a. Chair Tanya Vogel:
 - b. Need Kindergarten books.
 - c. Can always use 5th grade books.
2. Bingo Night
 - a. Chair OPEN:
 - b. There will be a December meeting and need someone to volunteer to chair.
3. Bon Voyage
 - a. Chair Cynthia Heinrichs & Cara Silverman:
 - b. No News to report.
4. Book Fair
 - a. Chair Christi Hebel(absent) and Shannon Male:
 - b. Spring Book Fair is March 13th-17th.
 - c. Literacy night March 16th.
5. Box Tops
 - a. Chair Marie Meyer:
 - b. Scan receipts into the app instead of saving Box Tops.
6. Bulletin Boards
 - a. Chair Stephanie Knapik:
 - b. Bulletin board looks awesome!!
7. Date Night with Dad
 - a. Chair Maria Martinez & Cynthia Heinrichs:
 - b. Movies picked and fliers were sent home.
 - i. Vivo for the first movie.
 - ii. Mitchells Vs The Machines for the second movie.
 - c. \$5 per person, no cap on families.
 - d. Non RC siblings welcome.
 - e. Will place a Sam's order soon for concessions.
8. Date Night with Mom
 - a. Chair Maria Martinez:
 - b. No news to report.
9. District and Community Relations
 - a. Chair Maria Martinez:
 - b. 11/1-11/8 - For donating wrapped candy.
10. Family Book Fair Night/Family Literacy Night
 - a. Chair Christi Hebel(absent) and Shannon Male:

- b. No news to report.
- 11. Fundraising
 - a. Holiday Items are for sale now!
 - b. Holiday sales end November 10th.
 - c. Panhandlers for the spring possibly.
- 12. Holiday Shop
 - a. Chair Danielle Rose(absent) & Jenna Cataldi(absent):
 - b. No news to report
- 13. Kindergarten Step Up
 - a. Chair OPEN:
- 14. Landscaping
 - a. Chair Stephanie Knapik:
 - b. No news to report.
- 15. Market Day
 - a. Chair Cynthia Henrichs:
 - b. Ongoing fundraising to get back 10%.
- 16. PBIS
 - a. Chair Cara Silverman:
 - b. No news to report.
- 17. Popsicle Sales
 - a. Chair Sara Alberchinski and Katie Lauer:
 - b. Fliers went out today.
 - c. Popsicles are frozen!
- 18. Pumpkin Fest
 - a. Chair Amy Schneider and Megan Jansen:
 - b. Pumpkin fest was a success!
 - c. Silent Auction was at \$1600, but possibly \$1700 with front row seats purchases.
 - d. Concessions for PTO broke even just about.
- 19. Restaurant Benefit Nights
 - a. Chair Cynthia Henrichs:
 - b. November 16th is at Alonso's Burrito Cafe
 - c. Jimmy Johns check should be coming shortly.
 - d. Buona Beef was about \$410 profit!
- 20. Room Parents
 - a. Chair Cristi Barry(absent) and Stephanie Knapik:
 - b. Parties are on Monday.
 - c. Parade time changes have been sent out.
- 21. Spirit Wear
 - a. Chair Cara Silverman:
 - b. Holiday will start in mid November.
 - c. They did expand the warehouse.
- 22. Staff Appreciation Monthly/TAW
 - a. Chair Brooke Held(absent):
 - b. Thinking about doing pizza for February.
- 23. Track-a-Thon
 - a. Chair Cara Silverman and Christi Hebel(absent):
 - b. No news to report.
- 24. Volunteer Coordinator/Sign-up Genius
 - a. Chair Christi Hebel(absent):
 - b. No news to report.

25. Teacher Toy Store
 - a. Chair Marie Meyer:
 - b. No news to report.

NEW BUSINESS

Board President reported:

1. Winter theme door decorating contest for all of the classrooms and specials.

ADJOURNMENT

Board president Cara Silverman entertained a motion to adjourn. Motion made by Cynthia Heinrichs seconded Marie Meyer. Motion carries. Meeting adjourned at 7:48 p.m.

Minutes submitted by: Maria Pridacha-Martinez