

Robert Crown School

PTO Board Meeting Minutes

October 26th, 2021 7:00PM

BOARD MEMBERS IN ATTENDANCE

Board President Cara Silverman presiding. Board members Marie Meyer, Maria Pridacha-Martinez, Stephanie Knapik, Cynthia Heinrichs.

COMMITTEE CHAIRS IN ATTENDANCE

Danielle Rose, Katie Lauer, Brooke Held, Jenna Cataldi, Cara Mohr

GUEST ROLL CALL

N/A

STAFF ROLL CALL

Mrs. Halverson

CALL TO ORDER

Board President Cara Silverman called the meeting to order at 7:09 p.m.

APPROVAL OF MINUTES

Approval of September 28th, 2021 board meeting minutes. **Motion to approve made by Brooke Held, seconded by Danielle Rose. Motion carries.**

PRESIDENT'S REPORT

1. PBIS Assembly was approved last month, had BMX rider and he was amazing!
2. Track a Thon was a great event!! 12,589 total laps for the total school! 15+ miles!!
3. Spirit wear, 337 items sold! 150 more items than last time.
4. Bulletin Board, Stephanie has done an amazing job!
5. Conference dinner was amazing and the teachers loved the pizza and salad and the food was so fresh!
6. Halloween party is this Friday from 2-3pm for PM Kindergarten and no favors or food items due to Covid.
7. Red Ribbon week is going on this week!

FINANCIALS & TREASURER REPORT

Treasurer Stephanie Knapik:

1. Current Balance \$ 12,871.51

2. Spirit Wear sale made \$822 and the highest we have ever!
3. 244.56 Culvers, very high.
4. Popsicle sale \$311, amazing

APPROVAL OF EXPENDITURES

1. Approval for 5th grade field trip \$546.96. **Motion to approve made by Cara Mohr, seconded by Marie Meyer. Motion carries.**
2. Approval for conference dinner \$772. **Motion to approve made by Cynthia Heinrichs , seconded by Marie Meyer. Motion carries.**

STAFF LIAISON REPORTS

Nothing to report.

COMMITTEE REPORTS

1. Birthday Books
 - a. Chair Tanya Vogel(absent) & Ginny Sobeiski(absent):
 - b. Going well, they have gone twice now.
 - c. August, September, and October birthdays have been done.
 - d. Good on books for now.
2. Bingo Night
 - a. Chair Tanya Vogel(absent) & Ginny Sobeiski(absent):
 - b. No news to report.
3. Bon Voyage
 - a. Chair Maria Martinez & Stephanie Knapik:
 - b. No news to report.
4. Book Fair
 - a. Christi Hebel(absent) & Jenna:
 - b. Christi is making a flier to send out.
 - c. Have reached out to Mrs. Diol regarding how many volunteers they can have.
 - d. Cara mentioned Mrs. Diol would like it to be similar to track a thon so it's the same people for all am shifts and all pm shifts.
 - e. Get a schedule from Karen for classes.
 - f. Mrs. Halverson will get information if we can do a parent night still and maybe have a sign up genius like last year's Holiday Shop.
5. Box Tops
 - a. Chair Marie Meyer:
 - b. SCAN your receipts please!
6. Bulletin Boards
 - a. Chair OPEN:
 - b. Stephanie did an amazing job!
 - c. Maybe a snowflake and being a unique board.
7. Date Night with Dad
 - a. Chair Maria Martinez and Lisa Wilk:
 - b. Set for February 11th.
8. Date Night with Mom
 - a. Chair Maria Martinez and Lisa Wilk:
 - b. Set for April 29th.
9. District and Community Relations

- a. Chair Maria Martinez:
 - b. Will be doing a candy buy back program as always.
- 10. Facebook Communications
 - a. Chair Marie Meyer:
 - b. No news to report.
- 11. Family Book Fair Night
 - a. Chair Christi Hebel(absent):
 - b. No news to report.
- 12. Family Literacy Night
 - a. Chair Christi Hebel:
 - b. No news to report.
- 13. Fundraiser Coordinator-Catalog
 - a. Chair Cara Silverman:
 - b. No news to report.
- 14. Holiday Shop
 - a. Chair Cara Mohr and Danielle Rose:
 - b. Will be offsite per the schools request at the Volo Village hall again.
 - c. Danielle has found a great secondary location in downtown Wauconda.
 - d. The week of December 6th.
 - e. Set up will be Sunday, December 5th after 3pm.
 - f. Monday, Tuesday, Wednesday and Thursday night.
 - g. Clean up will be December 10th.
 - h. Fliers and posts will be coming.
 - i. Flier to Kindergarten and 1st grade parents explaining the Holiday Shop will come out in November.
 - j. Increasing number of people at a time.
 - k. Kohls care reached out and is still donating.
 - l. Sorting will be done at Cara's house again, maybe December 1st.
- 15. Kindergarten Step Up
 - a. Chair Maria Martinez and Marie Meyer:
 - b. No news to report.
- 16. Landscaping
 - a. Chair Cara Silverman:
 - b. No news to report
- 17. Market Day
 - a. Chair Cynthia Henrichs:
 - b. No news to report.
- 18. Newsletter
 - a. Chair Marie Meyer:
 - b. No news to report
- 19. Nomination Coordinator
 - a. Chair OPEN:
 - b. No news to report
- 20. PBIS
 - a. Chair Marie Meyer & Cara Silverman:
 - b. No news to report.
- 21. Popsicle Sales
 - a. Chair Sara Alberchinski(absent) and Katie Lauer and Helen Helfers(absent) and Lori Davidson(absent):
 - b. Popcorn chairs will be doing this month.

22. Pumpkin Fest
 - a. Chair Amy Schneider(absent) and Megan Jansen(absent):
 - b. No news to report.
23. Restaurant Benefit Nights
 - a. Chair Cynthia Henrichs:
 - b. Culvers is sending their check.
 - c. El Norteno will be sending shortly as well.
 - d. November 1st-3rd Deacons.
 - e. December 1st is JJ Twigs and they are donating 15%.
24. Room Parents
 - a. Chair Cristi Barry(absent) and Stephanie Knapik:
 - b. No news to report.
25. Spirit Wear
 - a. Chair Cara Silverman:
 - b. Winter sale was going to be the first week of November but may not happen now as so much is happening.
26. Staff Appreciation Monthly/TAW
 - a. Chair Brooke Held & Carrie Temkin(absent):
 - b. No news to report.
27. Track-a-Thon
 - a. Chair Cara Silverman and Christi Hebel:
 - b. Mrs. Dryden's class were the top lap runners.
28. Teacher Toy Store
 - a. Chair Marie Meyer:
 - b. Donations are still coming in and once we have enough again we can do another event.
29. Volunteer Coordinator/Sign-up Genius
 - a. Chair Christi Hebel:
 - b. No news to report.
30. Website Coordinator
 - a. Chair Marie Meyer:
 - b. No news to report.
31. Yearbook
 - a. Chair Maria Martinez:
 - b. 167 sold as of the September meeting.
 - c. Sold 380 for 2020.
 - d. At 468 yearbooks sold.

NEW BUSINESS

Board President reported:

1. Open Chair Positions
 - a. N/A
2. Mrs. Halverson mentioned they need more lunch supervisors. Board suggested to post on the PTO Facebook page.

ADJOURNMENT

Board president Cara Silverman entertained a motion to adjourn. Motion made by Cynthia Heinrichs seconded by Marie Meyer. Motion carries. Meeting adjourned at 8:43 p.m.

Minutes submitted by: Maria Pridacha-Martinez