

Robert Crown School

PTO Board Meeting Minutes

September 28th, 2021 7:00PM

BOARD MEMBERS IN ATTENDANCE

Board President Cara Silverman presiding. Board members Marie Meyer, Maria Pridacha-Martinez, Stephanie Knapik, Cynthia Heinrichs.

COMMITTEE CHAIRS IN ATTENDANCE

Danielle Rose, Katie Lauer, Cristi Barry, Lisa Wilk, Christi Hebel, Sara Alberchinski, Brooke Held, Carrie Temkin, Jenna Cataldi

GUEST ROLL CALL

Bridgette Labissiere

STAFF ROLL CALL

N/A

CALL TO ORDER

Board President Cara Silverman called the meeting to order at 7:03 p.m.

APPROVAL OF MINUTES

Approval of August 26th, 2021 board meeting minutes. **Motion to approve made by Cynthia Heinrichs, seconded by Lisa Wilk. Motion carries.**

PRESIDENT'S REPORT

1. Bathroom renovation bill has been received.
2. Track-a-thon is Tuesday, October 12th with a rain date of October 19th.
3. Sold 370 mums and doubled last year!

FINANCIALS & TREASURER REPORT

Treasurer Stephanie Knapik:

1. Current Balance \$ 17,004.46
2. Bathroom renovation total was \$38,090
3. 370 mums sold, profit was \$1294.49

APPROVAL OF EXPENDITURES

1. Approval for PBIS fall assembly \$995 for Matt BMX Rider. **Motion to approve made by Marie Meyer, seconded by Christi Hebel. Motion carries.**

STAFF LIAISON REPORTS

Nothing to report.

COMMITTEE REPORTS

1. Birthday Books
 - a. Chair Tanya Vogel(absent) & Ginny Sobeiski(absent):
 - b. Marie went over Birthday Books at school today with Tanya.
 - c. Tanya did all of September birthdays today besides AM Kindergarten.
2. Bingo Night
 - a. Chair Tanya Vogel(absent) & Ginny Sobeiski(absent):
 - b. Hosted in January but no news yet.
3. Bon Voyage
 - a. Chair Maria Martinez & Stephanie Knapik:
 - b. No news to report.
4. Book Fair
 - a. Christi Hebel:
 - b. Hoping to have it in person, Children will sanitize their hands before going in and after they are done if we can have it in person.
 - c. Change wars should be soon.
 - d. Scholastic fund is over \$5,000.
 - e. Next sale will all go towards cash vs Scholastic funds
 - f. November 8th-12th
 - g. Delivering the 4th or 5th and picking up the 15th or 16th.
5. Box Tops
 - a. Chair Marie Meyer:
 - b. Only have 83.40 in the app currently.
6. Bulletin Boards
 - a. Chair OPEN:
 - b. No news to report.
7. Date Night with Dad
 - a. Chair Maria Martinez and Lisa Wilk:
 - b. Set for February 11th.
8. Date Night with Mom
 - a. Chair Maria Martinez and Lisa Wilk:
 - b. Set for April 29th.
9. District and Community Relations
 - a. Chair Maria Martinez:
 - b. No news to report.
10. Facebook Communications
 - a. Chair Marie Meyer:
 - b. No news to report.
11. Family Book Fair Night
 - a. Chair Christi Hebel:
 - b. No news to report.
12. Family Literacy Night

- a. Chair Christi Hebel:
- b. No news to report.
- 13. Fundraiser Coordinator-Catalog
 - a. Chair Cara Silverman:
 - b. No news to report.
- 14. Holiday Shop
 - a. Chair Cara Mohr(absent) and Danielle Rose:
 - b. We do not know if it will be onsite yet.
 - c. Looking at off site options as well.
 - d. Cara will be working on a timeline shortly.
 - e. Looking at the week of December 6th.
 - f. Need to know by October 30th if we can have it at the school.
- 15. Kindergarten Step Up
 - a. Chair Maria Martinez and Marie Meyer:
 - b. No news to report.
- 16. Landscaping
 - a. Chair Cara Silverman:
 - b. No news to report
- 17. Market Day
 - a. Chair Cynthia Henrichs:
 - b. No news to report.
- 18. Newsletter
 - a. Chair Marie Meyer:
 - b. No news to report
- 19. Nomination Coordinator
 - a. Chair OPEN:
 - b. No news to report
- 20. PBIS
 - a. Chair Marie Meyer & Cara Silverman:
 - b. First assembly tomorrow.
- 21. Popsicle Sales
 - a. Chair Sara Alberchinski and Katie Lauer and Helen Helfers and Lori Davidson:
 - b. First popsicle sale was last Friday.
 - c. Went through about 650 popsicles.
 - d. Would help to have teams of three going forward.
 - e. Have a full box left and will need about 6 more cases for next time.
 - f. October 29th is the next sale with Popcorn ladies.
- 22. Pumpkin Fest
 - a. Chair Amy Schneider(absent) and Megan Jansen(absent):
 - b. No news to report.
 - c. We do not think it will happen as it brings in so many people indoors.
- 23. Restaurant Benefit Nights
 - a. Chair Cynthia Henrichs:
 - b. Do not have info yet from Culvers.
 - c. October 6th El Norteno
 - d. November 1st-3rd Deacons
 - e. December 1st JJ Twigs
- 24. Room Parents
 - a. Chair Cristi Barry and Stephanie Knapik:
 - b. Finalizing lists and hoping to have room mom info by Friday.

- c. Will probably have a room parent meeting on zoom and have documents in Google Drive.
 - d. 1 room parent and 1 volunteer, a craft and a game, no food, no favors, no parade.
 - e. Costumes will be allowed.
25. Spirit Wear
- a. Chair Cara Silverman:
 - b. Should be ready by the end of this week.
 - c. Winter sale will be around the first week of November.
26. Staff Appreciation Monthly/TAW
- a. Chair Brooke Held & Carrie Temkin(absent):
 - b. We CEREAL-SLY need you was our last theme.
 - c. The October 20th theme is Conference/ No Matter How You Slice It, You Are Amazing,
 - d. Jimanos will do a slice of pizza and salad with some gluten free options for about \$7 per meal.
 - e. March is the only month not covered yet.
27. Track-a-Thon
- a. Chair Cara Silverman and Christi Hebel:
 - b. Scheduled for October 12th, rain date of the 19th.
 - c. 339 t-shirts have been sold this year!
 - d. Donations due by Tuesday, October 26th.
 - e. Students who send in \$15 or more will get a prize.
28. Teacher Toy Store
- a. Chair Marie Meyer:
 - b. Donations are still coming in and once we have enough again we can do another event.
29. Volunteer Coordinator/Sign-up Genius
- a. Chair Christi Hebel:
 - b. No news to report.
30. Website Coordinator
- a. Chair Marie Meyer:
 - b. No news to report.
31. Yearbook
- a. Chair Maria Martinez:
 - b. 167 sold as of now, looking to hit at least 300.
 - c. Email will go to room parents on uploading pictures and encouraging photos!
 - d. Links will be posted and shared via email and Facebook to load.

NEW BUSINESS

Board President reported:

- 1. Open Chair Positions
 - a. N/A

ADJOURNMENT

Board president Cara Silverman entertained a motion to adjourn. Motion made by Brooke Held seconded by Marie Meyer. Motion carries. Meeting adjourned at 8:24 p.m.

Minutes submitted by: Maria Pridacha-Martinez