

Robert Crown School
PTO Board Meeting Minutes
April 20th, 2020 7:00PM

BOARD MEMBERS IN ATTENDANCE

Board President Cara Mohr presiding. Board members Marie Meyer, Maria Pridacha-Martinez, Cara Silverman, Stephanie Knapik.

COMMITTEE CHAIRS IN ATTENDANCE

Rose Ready, Lisa Wilk Kuklewski, Kathy Dewar, Brooke Held, Meghan Reimers, Cristi Barry, Katie Lauer, Nicole Hill, Laurie Braunschweig

GUEST ROLL CALL

Cynthia Henrichs

STAFF ROLL CALL

N/A

CALL TO ORDER

Board President Cara Mohr called the meeting to order at 7:06 p.m.

APPROVAL OF MINUTES

Approval of February 26th, 2020 board meeting minutes. **Motion to approve made by Marie Meyer, seconded by Cara Silverman. Motion carries.**

PRESIDENT'S REPORT

1. As a board and PTO we are hoping to make the best of the rest of the year!
2. Bathroom update
 - a. Bathrooms and painting moved to summer or fall as of now.
3. Rugs for the front hall have been approved but we will wait to place an order once we can get into the building.
4. Conference room update is on hold till we can shop, hopefully June/July.
5. Teachers lounge is getting the new fridge as a gift during teacher appreciation week but will not be installed yet.
6. Ipads for library
 - a. We will keep them in the budget but will wait to see what happens next school year with new iPad versions etc.
7. Elections
 - a. Google survey will be done as a district.

- b. Once all nominations are in via google docs, the nomination coordinator will call the nominated individuals to accept the nomination.
- c. Following acceptance the ballots will come out via google docs as well.
- d. This Wednesday, April 22nd is Administrative Professionals Day and we will send a gift in the mail to them.
- e. Young Authors - Mrs. Liptick as picked up the trophies.
 - i. There will be no assembly.

FINANCIALS & TREASURER REPORT

1. Treasurer Stephanie Knapik:
2. Current balance in the bank is 65,461.90

APPROVAL OF EXPENDITURES

- \$ 692.95 for 2nd grade field trip to Kohls. **Motion to approve by Cara Silverman, seconded by Brooke Held. Motion carries.**

STAFF LIAISON REPORTS

Nothing to report.

COMMITTEE REPORTS

1. Bingo Night
 - a. Chair Tanya Vogel(absent) and Amy(absent):No news to report.
1. Birthday Books
 - a. Chair Rose Ready:
 - b. No news to report.
2. Bon Voyage
 - a. Chairs Cara Silverman and Marie Meyer:
 - b. Schools are working individually to see what can be done for 5th graders.
3. Book Fair
 - a. Chair Meghan Reimers:
 - b. Virtual Book Fair started today, April 20th
 - c. Teachers can submit a wishlist and Marie will post it on Facebook via GoogleDocs so families can mark off as purchased to not duplicate.
 - d. Some items from the catalog are out of stock but many options are online if you search through.
 - e. Virtual book fair is not able to split money and is only available as a 25% in Scholastic dollars.
 - i. We will adjust Fall book fair amounts to even out the cash amount.
 - f. Currently have about \$5,000 in Scholastic dollars.
 - g. Fall book fair will be September 14th.
 - h. There will be no meet and greet book fair going forward.
4. Box Tops
 - a. Chair Kathy Dewar:
 - b. Rose currently has 349 more box tops but will wait to hear if we can send more in.
5. Bulletin Boards

- a. Chair Melissa Kiekow (absent):
 - b. No news to report.
6. Date Night with Dad
 - a. Chair Maria Martinez and Lisa Wilk:
 - b. No news to report.
7. Date Night with Mom
 - a. Chair Maria Martinez and Lisa Wilk:
 - b. DNWM will be cancelled due to school closure.
 - c. Replacement will be a Sideouts option.
 - i. Date Night in With Sideouts
 - ii. Make your own pizza kit, pasta take and bake options, and a salad option.
 - iii. Orders open this week through April 30th at 5pm with a pick up date of May 2nd.
 - iv. Pick up will be alphabetical order based on last names and via drive thru.
 - v. Sideouts will handle pick up.
8. District and Community Relations
 - a. Chair Maria Martinez:
 - b. No news to report.
9. Fundraising
 - a. Chair Cara Mohr:
 - b. Will advertise Boon Supply in time for Mothers Day.
10. Holiday Shop
 - a. Chair Cara Mohr:
 - b. No news to report.
11. Kindergarten Step Up
 - a. Chair Stepanie Knapik:
 - b. Kindergarten step up will not be happening this year due to school closure.
 - c. Possibly make a video from the 1st grade teachers for the incoming first graders.
 - d. Possibly go into the school and make a video of the cafeteria area, etc.
12. Landscaping
 - a. Chair Cara Mohr:
 - b. Will contact in summer around June/July.
13. PTO Membership-District and Data Entry
 - a. Chair Becky Sears (absent):
 - b. No news to report.
14. Nomination Coordinator
 - a. Chair Jessica Schachelmayer (absent):
 - b. No news to report.
15. PBIS
 - a. Chair Nicole Hill:
 - b. May assembly with BMX has been cancelled due to school closure.
 - i. He will come back May 2021.
 - c. Fall assembly has a verbal contract for either August 28th or September 4th.
 - d. Insert a clause in case we do not open the school or cannot have a mass amount of kids in a location.
16. Popsicle Sales
 - a. Chair Sara Alberchinski(absent) and Katie Lauer:
 - b. No last popsicle day.
 - c. Need to see when to purchase popsicle supplies for next year.
17. Popcorn Sales
 - a. Chairs Kimia Watton(absent) and Helen Helfers(absent):

- b. Check inventory and see when we need to purchase more supplies.
18. Pumpkin Fest
- a. Chair Amy Schneider(absent) and Megan Jansen(absent):
 - b. No news to report.
19. Restaurant Benefit Nights
- a. Chair Laurie Braunschwig:
 - b. Fratellos may do a restaurant night but have had a death in the family and need some time.
20. Room Parents
- a. Chair Cristi Barry and Stephanie Knapik:
 - b. No news to report.
21. Spirit Wear
- a. Chair Tara Simonelli (absent) and Christi Hebel (absent):
 - b. Spring orders were to be delivered last week but due to Covid-19 their manufacturing warehouse has been shut down and hoping to resume soon.
22. Staff Appreciation
- a. Chair Brooke Held:
 - b. Ideas include...
 - i. BEE Theme
 - ii. Monday - Be Cool - Check out Fridge
 - iii. Tuesday - Be Refreshed - Dunkin GC
 - iv. Wednesday - Be Relaxed - Yoga session virtually by Carrie Temkin
 - v. Thursday - Be Free - To shop Amazon GC
 - vi. Friday - Be You - Cara Silverman making a video with students photos which were submitted via Google.
 - c. Stephanie will be collecting money from room parents and anyone looking to donate via PayPal and her house will have a donation box.
 - d. Currently have about \$1000 and we will divide it up to purchase all the GC for teacher appreciation week.
 - e. Cara S has sent out the link that is NOT private for everyone to post a photo of their kid(s) to use in the video.
23. Toy Store
- a. Chair Marie Meyer
 - b. Marie has all the toys in her home currently and will go through to see which items to save vs. donate.
 - c. Possibly set it up during the teacher luncheon next school year.
24. Track-a-Thon
- a. Chair Cara Silverman and Christi Hebel (absent):
 - b. No news to report.
25. Volunteer Coordinator/Sign-up Genius
- a. Chair Christi Hebel (absent):
 - b. No news to report.
26. Yearbook
- a. Chairs Maria Martinez and Lisa Wilk:
 - i. Yearbooks have been finalized and ordered.
 - ii. They will be delivered to Maria's house and she will sort and prepare for distribution.
 - iii. Distribution will be determined depending on when they are delivered and school pick up dates.

NEW BUSINESS

Board President reported:

1. Where in the world is Mrs. Diol will begin on Facebook as a fun game guessing where she is.

ADJOURNMENT

Board president Cara Mohr entertained a motion to adjourn. Motion made by Marie Meyer, seconded Cara Silverman. Motion carries. Meeting adjourned at 8:31 p.m.

Minutes submitted by: Maria Pridacha-Martinez