

Robert Crown School

PTO Board Meeting Minutes

January 27th, 2019 7:00PM

BOARD MEMBERS IN ATTENDANCE

Board President Cara Mohr presiding. Board members Marie Meyer, Maria Pridacha-Martinez, Cara Silverman. Stephanie Knapik was absent.

COMMITTEE CHAIRS IN ATTENDANCE

Cara Silverman, Rose Ready, Maria Martinez, Amy Schneider, Katie Lauer, Brooke Held, Kathy Dewar, Megan Jansen

GUEST ROLL CALL

Cynthia Henrichs, Heather Reinert, Mindy Kosiek

STAFF ROLL CALL

N/A

CALL TO ORDER

Board President Cara Mohr called the meeting to order at 7:07 p.m.

APPROVAL OF MINUTES

Approval of November 25th, 2019 board meeting minutes. **Motion to approve made by Marie Meyer, seconded by Cara Silverman. Motion carries.**

PRESIDENT'S REPORT

1. Bathroom update:
 - a. Moving forward with the update and will use money from the current fundraiser towards the renovation.
 - b. Most likely will not happen until summer break.
 - c. Whole building is being painted over the summer and paid for by the district.
2. Rugs
 - a. Looking into black rugs with purple writing that say Robert Crown with a paw print.
 - b. Cost around 1,000 and we are looking to possibly get a couple of them.
3. Ipad upgrade
 - a. 6 iPads were purchased last year by the PTO for the library and they would like 15 more to use for the whole class.
 - b. Would prefer iPad Gen 6 due to having cases for them and Gen 7 does not fit in the cases.

4. Possibly purchase a gift for all classrooms.
 - a. Games?
5. Committee chairs positions are always looking for new candidates and the president and secretary position will be open to run for this year.
6. Book Fair
 - a. Fall book fair has been in November for many years, as well as the meet and greet book fair. Meet and greet book fair will no longer be offered due to the small funds it has brought in.
 - b. Possibly move the fall book fair to September instead of November if the dates are available with Scholastic.
 - c. Moving the book fair could affect art sales at the art show.
 - d. Art fair and sports schedules need to be considered.
 - e. Possibly move Date Night with Dad to November.

FINANCIALS & TREASURER REPORT

Treasurer Stephanie Knapik: (absent)

- a. Cara Mohr giving the report:
 - i. Popsicle sales from November 171.05
 - ii. Popsicle sales 1/24/2020 275.52
 - iii. Popcorn from December \$316.47
 - iv. Restaurant night \$15 from Whisk and \$100 from Panhandlers
 - v. Holiday Shop after expenses ended at 16,035.93

APPROVAL OF EXPENDITURES

\$332.40 4th grade trip to CLC. **Motion to approve by for Rose Ready, seconded by Katie Lauer. Motion carries.**

\$6473.56 to Scholastic from the fall book fair. **Motion to approve by Mindy Kosiak, seconded by Brooke Held. Motion carries.**

STAFF LIAISON REPORTS

Nothing to report.

COMMITTEE REPORTS

1. Bingo Night
 - a. Chair Tanya Vogel and Amy: (absent)
 - b. Cara Mohr reported:
 - i. It was a great event and everything ran smoothly.
 - ii. No report on earnings yet.
1. Birthday Books
 - a. Chair Rose Ready:
 - i. Still need more books for 4th and 5th graders.
 - ii. Have plenty books for younger kids.
2. Bon Voyage
 - a. No news to report.
3. Book Fair
 - a. Chair Meghan Reimers (absent):
 - i. March 16th - 20th now instead of the week before.

- ii. Literacy night is now March 19th
 1. Two bears players this year
 2. Firemen will be here.
 3. Bernies Book Bank will be here.
 4. Games such as jeopardy.
4. Box Tops
 - a. Chair Kathy Dewar:
 - i. Sheets were distributed to teachers already.
 - ii. Mindy will send formulas to Kathy to help with counting.
5. Bulletin Boards
 - a. Chair Melissa Kiekow (absent):
 - i. Boards out front have been updated.
6. Date Night with Dad
 - a. Chair Maria Martinez and Lisa Wilk: No news to report.
7. Date Night with Mom
 - a. Chair Maria Martinez and Lisa Wilk (absent):
 - i. Looking into new DJ options and what is important to make it fun and new for the kids as well as profitable.
 - ii. Possibly a new selfie station with an igloo selfie station instead of the self taking.
 - iii. Possibly raise cost by a dollar or two for admission.
8. District and Community Relations
 - a. Chair Maria Martinez:
 - b. School supply kits are in the works to have a supply list by February 16th.
9. Fundraising
 - a. Open Position
 - b. Panhandlers and Boon Supply fundraisers are going on currently.
 - c. If we reach our goal the principal and assistant principal will color their hair purple and gold.
 - d. Top THREE sellers from the school will get a gift card for first place of \$50 and second and third place \$25.
 - e. \$940 has been raised as of 1/26/2020.
10. Holiday Shop
 - a. Chair Cara Mohr:
 - b. Great year and working on shopping for next year.
11. Kindergarten Step Up
 - a. Chair Katie Kittelson (absent): No news to report.
 - b. Stephanie Knapik will be taking over.
12. Landscaping
 - a. Chair Cara Mohr: No news to report.
13. PTO Membership-District and Data Entry
 - a. Chair Becky Sears (absent):
14. Nomination Coordinator
 - a. Chair Jessica Schachelmayer (absent):
 - b. March 1st everything will be going out regarding nominations.
 - c. Position will be open but the person who is taking over would need to have been on the board before but not currently on the board.
15. PBIS
 - a. Chair Nicole Hill:(absent)
 - b. Will be meeting with Cara to discover May assembly.
 - c. Weather permitting would like to have the assembly outdoors.

16. Popsicle Sales
 - a. Chair Sara Alberchinski(absent) and Katie Lauer:
 - b. Will need more popsicles for next time.
17. Popcorn Sales
 - a. Chairs Kimia Walton (absent) and Helen Heifers (absent):
 - b. Next popcorn date is February 21st.
18. Pumpkin Fest
 - a. Chair Amy Schneider and Megan Jansen:
 - b. Raffles were a big success as well as the teacher raffle.
 - c. Guests said we need to up our pricing or having more choices with different activities.
 - d. \$5900 profit of that money \$1,610 was the silent auction.
 - e. \$3601 in tickets sold.
 - f. Need to determine what is going to music and what is going to PBIS.
 - g. Silent auction is a lot of work but a great success.
19. Restaurant Benefit Nights
 - a. Chair Laurie Braunschwig: (absent)
 - b. February 5th is El Norteno and 15% donation of sales.
 - i. Fundraiser is all day.
 - ii. Dine in or take out.
20. Room Parents
 - a. Chair Cristi Barry(absent) and Stephanie Knapik(absent):
 - b. Valentines party is the final party of the year.
 - c. Communication went out last week.
21. Spirit Wear
 - a. Chair Tara Simonelli (absent) and Christi Hebel (absent):
 - b. There will be a spring sale with brand new items.
22. Staff Appreciation
 - a. Chair Brooke Held and Mindy Kosiak:
 - b. February 13th soup and salad.
 - c. Need soup donation with crock pot.
 - d. Can be a premade soup and poured into a crockpot.
 - e. Maybe get salads from Costco.
23. Teacher Toy Store
 - a. Will have a date soon for teachers to shop.
 - b. Have two bins full of toys already.
24. Track-a-Thon
 - a. Chair Cara Silverman and Christi Hebel (absent):
 - b. No news to report.
25. Volunteer Coordinator/Sign-up Genius
 - a. Chair Christi Hebel (absent): No news to report.
26. Yearbook
 - a. Chairs Maria Martinez and Lisa Wilk(absent):
 - b. Need more photos from classrooms.
 - c. Classroom proofs will be going on the week of February 3rd.
 - d. Will be adding a date to photograph missing staff and students.

NEW BUSINESS

Bon Voyage is not a PTO event but Cara Silverman and Marie Meyer are leading it.

Parents will receive letters home in a few weeks.

Board President reported:

1. Moving forward with restaurant night maybe add in fundraisers nights at locations such as Jump Zones, bowling and other family involved activities.

ADJOURNMENT

Board president Cara Mohr entertained a motion to adjourn. Motion made by Marie Meyer, seconded Cara Silverman. Motion carries. Meeting adjourned at 8:27 p.m.

Minutes submitted by: Maria Pridacha-Martinez