

Robert Crown School
PTO Board Meeting Minutes
February 25, 2019 7:00pm

BOARD MEMBERS IN ATTENDANCE

Board President Cara Mohr presiding. Board members Marie Meyer, Mindy Kosiak, Jen Jandula (absent) and Susana Sancen.

COMMITTEE CHAIRS IN ATTENDANCE

Cristi Barry, Rose Ready, Amy Hortillosa

GUEST ROLL CALL

Lisa Wilk Kukilewski, Kathy Dewar, Brooke Held

STAFF ROLL CALL

Mrs. Cinda Hansen

CALL TO ORDER

Board President Cara Mohr called the meeting to order at 7:04 p.m.

APPROVAL OF MINUTES

Approval of February 4, 2019 board meeting minutes. **Motion to approve made by Marie Meyer, seconded by Rose Ready. Motion carries.**

PRESIDENT'S REPORT

1. Board President Cara Mohr provided a recap about the first Mathnasium, close to 200 people, great teacher turn-out. Some PTO Moms helped, great students and we have not heard any complaints. We made an investment of \$100. Cara would like to find a money-making opportunity for ongoing events.

FINANCIALS & TREASURER REPORT

1. Treasurer Jen Jandula (absent) dropped off report, but it was locked in the office.

APPROVAL OF EXPENDITURES

1. Childhood Victories assembly, the date is November 26, to approve \$500. We will be discussing another three-year agreement. **Motion to approve is for Cinda Hansen, seconded by Rose Ready. Motion carries.**
2. Bon Voyage Contribution, all PTO's put \$500 to help fund the event. **Motion to approve by Kathy Dewar, seconded by Marie Meyer. Motion carries.**

STAFF LIAISON REPORTS

1. Mrs. Cinda Hansen shared the dinner was delicious and helps immensely during the conferences.

COMMITTEE REPORTS

1. Bingo Night
 - a. Chair Cristi Barry: No news to report. Event closed.
2. Birthday Books
 - a. Chair Rose Ready: we received a good number of donated books and should be good until March. We will need books for April.
3. Book Fair
 - a. Chairs Katie Kittelson (absent) and Meghan Reimers (absent): Will be the week of March 11. The volunteer request as well as Literacy Night went out today and Facebook posts will go out tomorrow. It will be the day class goes to the library. Dino-mite! dress up day their football or dinosaur gear on March 13. The PTO will be handing out coupons that people will be able to use that night only. There will be a flyer that goes home, and kids can color and send back with a dollar. E-wallet is a new register system for Scholastic that training took place and allows parents to go online ahead of time and loads money into the account for kids to use their E-wallet option. Cara will send out a blurb to teachers so the teachers can send out a reminder to get their money in there. There will be communication that goes out to the homes that will help explain how to manage their money on their account. We will be having a teacher preview breakfast the morning of, and the Mrs. Gustafson option is a go (review last month's notes for details).
4. Box Tops
 - a. Chairs Amy Hortillosa and Mandy Peloquin (absent): Raised about \$17,500.81; a little lower than last year's funds.
5. Bulletin Boards
 - a. Chair Melissa Kiekow (absent): Melissa will be doing Glow Night.
6. Date Night with Dad
 - a. Chair Susana Sancen. No news to report. Event closed.
7. Date Night with Mom
 - a. Chair Susana Sancen. The Save-the-Date flyer will be going out this week to homes. Mrs. Hansen suggested sending a concise email to the staff with bullets and dates on what they can do to help (i.e., reminding parents and students). Cara will place a bin in the office for collection of the forms. Cara can also notify FMLS for additional student volunteers (we will ask for 10 now and more if needed when we get closer to event). Kohls Cares will be able to pay \$1,000 for any event in April; thus, Cara will make a cold call and take donuts to the store so they can choose our event to volunteer.
8. District and Community Relations
 - a. Chair Maria Martinez (absent): No news to report.
9. Fundraising
 - a. Chair Nicole Cacioppo (absent): We need fundraising pick-up on Thursday. We will start with sorting right after lunch and Mindy and Rose will be here at 2:00pm. Nicole sent out an email today reminding people. Pizza \$1844, Popcorn was down \$800. Small packages will go home with students.
10. Holiday Shop
 - a. Chair Cara Mohr: No news to report. Event closed.
11. Kindergarten Step Up
 - a. Chair Stacey Tyrken (absent): No news to report.
12. Landscaping

- a. Chair Cara Mohr: No news to report.
- 13. PTO Membership-District and Data Entry
 - a. Chair Becky Sears (absent): No news to report.
- 14. Nomination Coordinator
 - a. Chair Jessica Schachelmayer (absent): No news to report.
- 15. PBIS
 - a. Chair Stephanie Knapik (absent): No news to report.
- 16. Popsicle Sales
 - a. Chair Christy Goodale (absent): No news to report.
- 17. Popcorn Sales
 - a. Chairs Kimia Walton (absent) and Helen Heifers (absent): Popcorn sale is 720 bags, 21 were damaged and 15 bags were left over. Helen has made an official request to go back to the old bags, and it will be researched.
- 18. Pumpkin Fest
 - a. Chair Kim Foley (absent): No news to report. Event closed.
- 19. Restaurant Benefit Nights
 - a. Chair Laurie Braunschweig (absent): El Norteno and it is March 6 and is from 4:00 -8:00 pm. Dine in or carry out and 10% goes back to the RC PTO. Mindy will ask if they can do lunch because there will be teachers that can do carry out. Still researching to do something for April, possibly Little Caesar's.
- 20. Room Parents
 - a. Chair Katie Kittelson (absent): Valentine's parties went well. Room Moms can still download the pictures. There is a bin by the teacher's lounge where you can take and swap things you are not using.
- 21. Schwans Cares
 - a. Chair Jessica Schachelmayer (absent): Still researching other options.
- 22. Spirit Wear
 - a. Chair Tara Simonelli (absent): March 1-15; flyers are going out this week. T-shirts in toddler and 5 and 6 that says future bulldogs, a long-sleeve t-shirt and a gray short-sleeve t-shirt with Bulldogs only and would need an investment of \$405.90 and we'd be bringing \$179 dollars once all the pieces (39 qty) sell.
Motion to approve spend of \$405.90 by Mindy Kosiak, seconded by Rose Ready. Motion carries.
- 23. Staff Appreciation
 - a. Chair Lulu Chapa (absent): Big thank you to Lulu, Cristi and everyone else. We spent \$60 on drinks that needs to be reimbursed. We do not need reimbursement on desserts.
- 24. Track-a-Thon
 - a. Chair Cara Silverman (absent) and Christi Hebel (absent): Will take place on May 1 with a rain day scheduled for May 8.
- 25. Volunteer Coordinator/Sign-up Genius
 - a. Chair Christi Hebel (absent): No news to report.
- 26. Yearbook
 - a. Chairs Val Ruiz (absent) and Colleen Beyer (absent): Final yearbook is due April 1. Cara will submit the quantity soon. Cara is meeting with the new company for next year.

NEW BUSINESS

Board President reported:

1. Kindergarten registration is online, but parents will still come in and help make copies, etc.; we are looking for Moms to help on May 11 from 5:45 - 7:30pm. Kindergarten step up is also in May and it is during school hours (no date yet).

ADJOURNMENT

Board president Cara Mohr entertained a motion to adjourn. Motion made by Mindy Kosiak, seconded Marie Meyer. Motion carries. Meeting adjourned at 8:07 p.m.