

**Robert Crown School
PTO Meeting Minutes
January 11, 2017
RC Teachers' Lounge**

Attendance: Katie Kittleson, Cara Mohr, Jill Morino, Jessica Schachelmayer, Cinda Hansen, Jen Jandula

- I. The meeting was called to order at 9:27 am
- II. Minutes from the November 2nd meeting were approved. 1st Jill Morino, 2nd Cinda Hansen
- III. Treasurers Report *"Treasurer's report noted and put to file."*
- IV. Previous Month's Projects: November/December
 - a. Holiday Shop
 - Cara moving bins on Friday from storage to RC
 - Profit \$9618.62, increased from last year
 - b. Great American Fundraiser
 - \$2473.44 profit, decreased from last year
 - Pickup becoming difficult due to lack of volunteers
 - c. Winter Room Parties
 - Everything went well, great feedback
 - Photos for yearbook due Friday for Winter Party
- V. Current Month's Projects: January
 - a. Otis Cookies Kick Off
 - Flyer going home 1/12 with students
 - Sale through 1/25
 - Pickup 2/28-Need volunteers
 - b. Box Top Collection Contest
 - Runs through 1/31
 - 9,900 collected so far
- VI. Future Projects: January/February
 - a. Bookfair and Literacy Night
 - Book Fair will run February 6th-9th, Literacy Night February 9th
 - There is a staff committee meeting on 1/18
 - Superhero theme, Cinda ordered décor through Oriental, Reading Kickoff capes will be used

- Students will come during library time, Fridays will have to be scheduled
 - Thursday Night-teachers come at the end of the day, Literacy Night
 - PTO provides treats, Jewel cookies and goldfish crackers, Staff mans the treat table
 - Co-Chair position-Meghan Reimers considering
 - Request to try to have Board Members present at Fair
- b. 5th Grade Celebration
- Cinda is the representative
 - Held at RC
 - Parent Letter for Volunteers to go home
 - 5-6 Parent Meetings in total-to set up games, food, decorations
- c. District PTO Bingo Night
- February 3rd, at WHS,
 - Michelle C, Cotton Creek PTO President in charge
 - Need donations for Bingo Winners
 - Auction baskets
- d. Valentine's Day Parties
- Parties are 2/14

I. New Business

- a. Many Open Positions for Next Year including Treasurer, Volunteer Coordinator, Spirit Wear

II. Old Business

- a. Kohls Check from Pumpkin Fest-still waiting to receive
- b. Recent School Purchases
 - i. November Kinex Educations-3rd grade Science Material \$592.88
 - ii. December Dry Erase Board
 - WHS, CC purchased new white boards, nonstain
 - RC purchased 19 wall, 4 smaller boards \$12,109.77 1) *Cinda Hansen*
2) *Cara Mohr*

X. Closing Comments & Adjournment at 10:34 1st-*Jess Schachelmayer*, 2nd *Cara Mohr*

- a. Holiday gifts were purchased for the Office and Custodial staff, \$25, Specials teachers given poinsettias
- b. Next project-All purpose room in cafeteria, approximately \$12,000

